

# **BWHC Injury Reporting Policy – ‘Ensuring the Safety and Integrity of Hockey’**

## **Introduction**

England Hockey are strongly committed to ensuring the safety and integrity of hockey and all those who participate in the sport. To ensure the continued safety of all members, England Hockey require data of injuries sustained across the sport so that trends can be identified and reported to both England Hockey’s Board and the International Hockey Federation (FIH). It is imperative that England Hockey collects this data in order to influence rules changes and improve the safety of the sport.

BWHC therefore adopts the England Hockey policy for Injury Reporting (as per their most recent May 2021 update), details of which can be found at

<https://www.englishockey.co.uk/governance/duty-of-care-in-hockey/injury-reporting>

## **Injury Reporting Policy**

This Policy relates to the recording and reporting of injuries sustained during hockey activity by any member of a club or association affiliated to England Hockey. In order to collect meaningful data, England Hockey require clubs/associations to complete the England Hockey online ‘Injury Monitoring Form’ following injuries sustained that require one or more of the following:

- Treatment from a first aid specialist (e.g. Team doctor/ first responder)
- Hospital treatment
- Subsequent visit(s) to a GP

England Hockey’s online ‘Injury Monitoring Form’ can be found at

<https://www.englishockey.co.uk/governance/duty-of-care-in-hockey/injury-reporting>

## **Reporting of Injuries**

BWHC require all injuries for all ages (whether sustained during training or friendly or competitive game) that meet the above criteria to be reported either verbally or in writing within 48 hours of the incident directly to the Club’s Health and Welfare Officer or Deputy Health & Welfare Officer.

Incidents can be reported by the Coach, Manager, Captain, First Aider, Medical Professional in attendance and with direct knowledge of the circumstance surrounding the event. However, one of the former must be elected to report the incident at the time of the injury occurrence. If this election is not made at the time the reporting will fall to either the Head Coach (for periods of training), or the game’s Match Captain (of the HOME SIDE) to make the report as outlined above.

An injured Player can report that the incident has occurred, and provide details of ongoing conditions and treatment caused by the injury, directly to the Club’s Health & Welfare Officer or Deputy Health & Welfare Officer. However, they may not themselves complete an injury report on behalf of the Club. Details of the Officers can be found on the Club’s safeguarding section of the website at the following link:-

<https://www.bandwhc.org.uk/safeguarding-privacy>

### Recording of Injuries

All clubs/associations have a responsibility to record injuries using accident report forms/accident books. Accident reports should be stored for a minimum of 10 years or until the individual is 25 years old. All personal information should be processed, stored and retained in accordance with both the Club's Privacy Notice and GDPR. A template accident report form can be found at <https://www.englishockey.co.uk/governance/duty-of-care-in-hockey/injury-reporting>

In the event of an injury, insured clubs/associations will be liable for the actions of its members. Please note that from September 2021, clubs/associations are required to meet the minimum standards for insurance, as outlined by England Hockey

### First Aid and Young People (U18)

All hockey clubs have a duty of care towards young people in the sport. It is essential that a young person's parent or guardian is informed of any injury a child sustained whilst participating in hockey activity. Clubs/associations should ensure that the individual(s) responsible for the delivery of hockey activity have access to relevant medical information and that parent/guardian contact details are readily available in case of an emergency for all junior players and stored in accordance with all relevant data protection legislation. This information is collected through the Club registration process.

### Non-Compliance with England Hockey's Injury Reporting Policy

England Hockey takes the safety of its members extremely seriously and for this reason, members' commitment to Safe Hockey has been included as a condition of affiliation. In the event that a member club/associations fails to complete England Hockey's online 'Injury Monitoring Form' for any injury which meets the criteria outlined in England Hockey's Injury Reporting Policy, or fails to comply with the terms of affiliation relating to Safe Hockey, England Hockey reserves the right to review the affiliation status of the club/associations in question and/or consider disciplinary action.

### Insurance

As part of its England Hockey affiliation, BAWHC pays for insurance that includes personal injury protection. Full details of the protection are held by the Club Welfare Officer.

### First Aid Training

Each match will require an appropriately qualified First Aider (of either side) and up to date basic First Aid kit as a minimum to be present. This should be confirmed verbally before the start of the match between the Captains and/or Team Managers.

### Location of Defibrillator

For home games the location of Mangotsfield School's Defibrillator (and appropriate access to it) should be confirmed before each game in case it has been moved / is in use elsewhere. This is the responsibility of each Team Captain / Team Manager on the day.